

**Newington Parish Council**  
**Parish Council Meeting to be held at Newington Village Hall**  
**Monday 13<sup>th</sup> January 2025**

**Agenda**

**Councillors:**     **Councillor John Neale (Chair)**  
                          **Councillor Sarah Wright (Vice-Chair)**  
                          **Councillor Jill Sage**  
                          **Councillor David Godfrey**  
                          **KCC Councillor Susan Carey**  
                          **FHDC Stephen Scoffham**  
                          **FHDC James Butler**

**Clerk:**             **Jean Gilham**

1. **Apologies** – members are reminded of the need to tender apologies with the reason for their absence direct to the Clerk if they are unable to attend.
  - a. Members will confirm acceptance of the reasons of absence.
2. **Declaration of Interest:**  
To declare a Disclosable Pecuniary Interest (DPI) or Other Significant Interest (OSI) relating to items on the agenda.
3. **Minutes of previous meeting**  
Meeting held on 11<sup>th</sup> September 2024 minutes previously circulated.
4. **Matters Arising from previous meeting** –
  - 4.1 Play Equipment update
  - 4.2 Hugo Fox (website) will be taken down on 25.01.25
5. **Open Session/Public Participation**  
Meetings of the Parish Council are not public meetings but, members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Parish Council Chairman permits them to do so. Members of the public may not take part in the Parish Council Meeting itself but are permitted under this agenda item.
6. **Reports (if available)**  
KCC Councillor Susan Carey  
FHDC Stephen Scoffham  
FHDC James Butler
7. **Planning** – None received
8. **Financial Reports** –
  - 8.1.2 November Bank Statement & Reconciliation circulated prior to meeting
  - 8.2 December Bank Statement & Reconciliation circulated prior to meeting
  - 8.3 Form to be signed to remove Bob Laslett from bank account
  - 8.4 Precept for 2025-26 – circulated prior to meeting
9. **Policy and Procedure Review -**
  - 9.1 Statement of Internal Control – circulated prior to meeting
  - 9.2 Asset Register 2025-26 – circulated prior to meeting

**10 AOB**

- 10.1 Co-option of new Parish Councillor – no responses to vacancy notice
- 10.2 Donation to Hall Funds for 2025-26
- 10.3 Email received from Bob Laslett dated 13.11.24
- 10.4 Highways proposed new signage – update
- 10.5 Ward Grant Application – JG and Cllr Stephen Scoffham

**Meeting closed at: .....**

**Date of next meeting: 10<sup>th</sup> March 2025**

**Parish council meeting dates for 2025,  
All meetings will start at 7pm and will be held in the Village Hall**

| <b>DATE</b>                    | <b>SPECIFIC ITEM</b>        | <b>POLICY AND PROCEDURE REVIEW</b>  |
|--------------------------------|-----------------------------|---|
| JANUARY 13 <sup>TH</sup> 2025  | Precept Setting for 2025/26 | Asset Register, Statement of Internal Control, Financial Reserve Policy   |
| March 10 <sup>th</sup> 2025    |                             | Code of Conduct, Privacy Notice (GDPR staff, councillors and role holders) Standing Orders, Accessibility Statement |
| May 12 <sup>th</sup> 2025      | Audit Information/review    |   |
| July 14 <sup>th</sup> 2025     |                             | Co-option Policy, General Privacy Notice,   |
| September 8 <sup>th</sup> 2025 |                             | Accessibility Statement, Risk Assessment  |
| November 10 <sup>th</sup> 2025 | Budget Review for Precept   | Equal Opportunities Policy, Social media Policy   |